

Riverside Township School District

112 E. Washington Street
Riverside, New Jersey 08075-3899
Phone 856-461-1255
Fax 856-461-5168

Michael W. Adams
Superintendent of Schools
Ext. 1111

Robert O'Brien
Business Administrator/Board Secretary
Ext. 1112

REGULAR BOARD OF EDUCATION MEETING AGENDA

January 04, 2024

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Flag Salute.
3. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
4. Election Results.
5. Resignation-Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation of Timothy McElroy, school board member, effective January 01, 2024.
6. Swearing in of newly elected Board members.
7. Roll Call
Mrs. Deborah Graf
Mr. Eric Mossop
Dr. Scott Parker
Mrs. Savithri Pinho
Mrs. Julie Sierra
Ms. Nicole Strough
Mrs. Bridget Winerling
Mrs. Rachael Wrice
Mrs. Sabra Wrice
8. Presentation- Mr. Adams – Highlights from 2023
9. Educational Support Professional of the Year-Mr. Adams
10. Student Council Representative – Emily Valverde

Opening of Meeting (continued)

11. Barbara Ann Milch – Good News
12. Students of the Month -Mr. Shumway/Ms. Follis/Mr. Micucci
13. Visual & Performing Arts Students of the Month – Mr. Huber/Mr. Jackamonis/Mr. Bekarciak
14. Middle School Spelling Bee-Ms. Follis
15. Elementary School Teacher of the Year-Mr. Shumway
16. Middle School Teacher of the Year-Ms. Follis
17. High School Teacher of the Year-Mr. Micucci
18. Correspondence
19. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

a. NJSBA/BCSBA Delegate

The Riverside Township Board of Education will appoint a delegate to the New Jersey School Boards Association and a delegate to the Burlington County School Boards Association for the 2024 calendar year.

b. Meetings

Resolved that the Riverside Township Board of Education will hold all regular meetings in the elementary cafeteria. Regular meetings are to be held each month on the 2nd Thursday unless otherwise noted on the following schedule. Meetings shall convene at 7:00 p.m. and no later than 7:30 p.m. if a quorum is not present at the advertised opening time.

January 04, 2024
February 8, 2024
March 14, 2024
April 11, 2024
May 02, 2024
June 06, 2024

July 11, 2024
August 08 2024
September 12, 2024
October 10, 2024
November 14, 2024
December 12, 2024

January 7, 2025 – Reorganization Meeting

Recommended Actions (continued)

- c. **Official Newspaper**
Resolved that the Riverside Township Board of Education hereby approves **The Burlington County Times** and/or **The Courier-Post** as the official news media for the 2025 calendar year.
- d. **Auditor**
Resolved that the Riverside Township Board of Education hereby appoints **Holt, McNally & Associates Inc.** as Auditor for the school year ending June 30, 2024 at the rate not to exceed \$37,000.00.
- e. **Depositories of Monies**
Resolved that the Riverside Township Board of Education hereby appoints **Investors Bank, New Jersey Cash Management, and First Bank,** as Depositories of Public Funds for the 2025 calendar year.
- f. **Signatures**
Resolved that the Riverside Township Board of Education hereby approves the following official signatures: **Brenda Yeager, Robert O'Brien, Board President,** and **Michael W. Adams** for the 2025 calendar year.
- g. **Staff/Student Recognition**
Resolved that the Riverside Township Board of Education hereby authorizes the board office to expend less than \$100 per employee for certain recognitions and up to \$250 per student for student recognitions that occur during the school year.
- h. **Accountability Officers**
Resolved that the Riverside Township Board of Education hereby approves the following accountability officers for Federal Fund expenditures:

Scott Shumway NCLB
Patricia Swenson IDEA
- i. **Bond Counsel**
Resolved that the Riverside Township Board of Education hereby appoints Wilentz, Goldman & Spitzer, P.A. to provide specialized legal services necessary for the capital program and for the authorization, the issuance and the sale of bonds, notes or other obligations of the Board for the 2025 calendar year.

1. Routine Matters

- | | | |
|-----------|----------------------------|----------|
| a. | Approval of Minutes | |
| | Regular Meeting | 12-14-23 |
| | Full Board Workshop | 12-14-23 |

Routine Matters (continued)

b. Approval of Financial Reports

Treasurer's Report	11-30-23
Board Secretary's Report	11-30-23
Cafeteria Financial Report	11-30-23
Student Activities Report	11-30-23
Athletic Council	11-30-23
Budget Status Report	11-30-23
Board Secretary's Certification Budgetary Line Item Status	11-30-23

c. Bills - Regular & Cafeteria

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

b. Statement of Assurance

Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2023-2024 school year, to be submitted to the Executive County Superintendent, as presented.

c. Professional Service Solicitations

Resolved that the Riverside Township Board of Education hereby approves authorization for the Purchasing Agent to solicit proposals for annual Professional Services and Extraordinary Unspecifiable Services for the period January 01, 2024 through December 31, 2024.

d. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the December Fire Drill Reports, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

BUSINESS & FINANCIAL (continued)

e. **Wayne School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Wayne School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for one (1) Elementary School homeless student, a per pupil rate cost of \$14,889 for one (1) Middle School homeless student and a per pupil cost of \$17,200 for one (1) High School homeless student.

f. **Riverside Township School 2024 Drainage Improvements Bid Award**

Resolved that the Riverside Township Board of Education hereby approves Landberg Construction, LLC as the lowest base bidder and awarded the base drainage improvement contract in the total amount of \$633,532 for the 2024 Drainage Improvements project overseen by Pennoni Associates Inc. beginning in 2024. Bid sheet log and required document compliance reviewed by Pennoni Associates Inc., per attached Award Recommendation Letter.

g. **Uniform State Memorandum of Agreement/Memorandum of Understanding**

Resolved that the Riverside Township Board of Education hereby approves the Uniform State Memorandum of Agreement and Memorandum of Understanding-Live Streaming Video, between education and law enforcement officials signed by Superintendent Michael Adams and Police Chief Hans David Jaensch on December 20, 2023, as attached.

PERSONNEL

a. **Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2023-2024 school year, as attached.

b. **Substitute**

Resolved that the Riverside Township Board of Education hereby approves Lynda Mountford, as a Café-Playground aide substitute, for the 2023-2024 school year.

c. **Unpaid Leave Request**

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Jessica Bruton	RES Basic Skills Aid	02/23/24-03/01/24

d. **Graduation Appeals Process Administration**

Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member as teachers, to administer and score the CRT graduation appeals process program at the rate of \$51.70 per hour, for the 2023-2024 school year, as listed.

<u>Employee</u>	<u>Content Area</u>	<u>Hours</u>
Alison Varga	ELA	25 (not to exceed)
Cherin Galdi	ELA	25 (not to exceed)
Jennifer Hunter	Math	50 (not to exceed)

PERSONNEL (continued)

- e. **Resignation**
Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from Jordan Brown, Elementary School Full-time Ambulatory Aide, effective January 19, 2024.

STUDENTS

- a. **Home/Bedside Instruction**
Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2022-2023 school year:
- | <u>ID#</u> | <u>From</u> | <u>To</u> |
|-------------------|--------------------|------------------|
| 270022 | 12/11/23 | 03/09/23 |
- b. **Fundraisers**
Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.
- c. **Field Trips**
Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.
- d. **HIB**
Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for December 2023, as attached.

PROGRAM

- a. **Delanco Schools Participation in Riverside High School Marching Band**
Resolved that the Riverside Township Board of Education hereby approves the participation of Delanco Schools Eighth Grade students to participate in the Riverside High School Marching Band, for the 2024-2025 school year.

POLICY

- a. None at this time.

FACILITIES

a. Facility Use

Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

C. Committee Reports

Personnel & Employee Relations

Deborah Graf

Finance & Insurance

Buildings & Grounds

Rachael Wrice

Athletics

Sabra Wrice

Curriculum

Savithri Pinho

Safety & Security

Bridget Winerling

Delegate to BCSBA

Delegate to NJSBA

Savithri Pinho

Delanco Representative

Eric Mossop

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.